



**U.S. MASTERS  
SWIMMING**

## Template for Letter of

Nomination \* \_\_\_\_\_

Recommendation\*\* \_\_\_\_\_

Both/Combo\*\*\* \_\_\_\_\_

From:

(You may disclose personal emails, addresses and phone numbers; however, only your name and position will be left on the publicized letter unless they are also used for a business.)

Date:

Subject Line: Optional

To: The Elections Committee

Contents of Letter: Please use the specific word nominate and either recommend, endorse, support or something similar for recommending a candidate.

Closing,

Your Name and Position

\*For officers, nominations must come from a USMS member. For At-Large Directors, nominations must come from a USMS member who resides in that specific zone.

\*\*For recommendation letters, anyone who has worked with the candidate from within or outside USMS may write the letter.

\*\*\*For combo letters, be sure to specifically meet the nomination criteria and then the nominator may add the recommendation to that letter. Also, if you use this type of letter, only submit one other reference letter.